

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING NOTES**

COMMITTEE: Quality Service Delivery Systems

RECORDER: Angela McGuire

DATE: September 14, 2006

NOTES

- I. INTRODUCTIONS AND WELCOME TO NEW MEMBERS
 - A. Cathy Mikitka, Letha Sellars, Karen Johnson, Diane Kellegrew, Faye Borton, Jim Bellotti, Kris Pilkington, Beverley Morgan-Sandoz, Marie Poulsen, Angela McGuire, Julie Woods, Linda Landry, Susan Graham, Wanda Davis, Kate Warren, Virginia Reynolds, Rhonda Spence, Wendy Santos
- II. AGENDA REVIEW
- III. REVIEW AND APPROVAL OF MINUTES
 - A. May minutes were accepted as presented in ICC packet.
- IV. CHAIR'S REPORT
 - A. No Chair report.
- V. PRIORITY/OUTCOME AND ACTION PLAN
 - A. Reviewed action plan and origin of the committee's priority. Discussed ideas around collecting information from other State departments on programs/activities addressing social and emotional health and development of children under 3. The committee is asking for descriptions, not data. Department reps advised that the questions asked be very specific.
 - For instance, what are the **minimum requirements of a local service plan** to address social, emotional, behavioral and mental health needs/development for children birth to three? Keep in mind that different systems use different terminology. *This question is specific to CDE and may be redundant to other questions.*
 - **What entitled/support services address social, emotional, and behavioral well-being of children birth to three and their families?**
 - **Personnel qualifications:** Regulations may spell out specific requirements within different systems/agencies. What about under NCLB? Does that apply? NCLB is K-12.

Isn't the qualification requirement spelled out in the ES application?

- **Type of service**
- **Mission statement/philosophical concept** of delivering services
- **Outcome data collected**
- What are they **required to report** on?
- **Who is eligible?**
- **What MOUs do you have in place addressing this area?**
- **How many children receive a direct service for social, emotional, and behavioral well-being?**
- **To support the social, emotional and behavioral well-being of infants and toddlers served by your department, what three improvements would your department make?**
- **What strategies do you use to identify social, emotional and behavioral concerns in children?**

B. What is the purpose of collecting this information? To provide a resource-- to develop an outcome? Is a formal letter the best way to get this information? We could utilize our relationships to get the information informally. Could this be a topic or could the information be gotten at an ICC meeting? Department reps present indicated that a letter/questions in writing would be easier to respond to. May be important to frame why we are asking, i.e. it is to address a requirement under the State Performance Plan. "This is preparedness to meet the SPP indicator #3 pertaining to social and emotional development..."

- Information might be gathered from DDS, DSS, DHS...

C. Next steps

- Staff will clean up the questions and send to chairs/committee for finalization
- Then send to agency connections for feedback on the questions

D. Determine whether DDS wants the committee's assistance in addressing the SPP Indicator addressing social and emotional development and child/family outcomes. What else within our priority area would be of importance in meeting the indicator (CAPTA, foster care)?

E. As Rhonda Spence was in the meeting, the committee asked about activities in other States focused on social and emotional well-being and collaboration among agencies in this arena. Ms. Spence indicated that CA's efforts are fairly unique. In other State ICCs, there is a lot of focus on funding for services and attention to this area comes through from another agency. Dr. Poulsen explained that in CA there is a funding stream to address treatment (EPSDT)

but not development/promotion/prevention. Dr. Kellegrew asked if any SIPs were addressing issues in social and emotional well-being. Ms. Spence indicated that no States identified Part C programs for improvement.

- F. Progress on status of last year's priority was discussed; committee requested that Faye provide a report at future meetings.

VI. COMMITTEE ACTIVITIES

- A. Membership- Reviewed the map of QSDS membership distributed at Exec. Meeting. If one of the committee's charges is CAPTA, it would be good to have a representative from MH. It would also be good to increase the number of IHE and CC reps for the work on EI competencies. Geographical representation, community character, and parent representation could be increased as well. Parents currently on the committee all have children over 12. Parents of younger children might be identified through Early Head Start; the mentoring process would be beneficial for these family members.
- B. Report from Monitoring Unit
- Faye Borton reported on visit to RCOC and on daytes for upcoming visits; no findings were reported at this meeting as the report for the last monitoring visit is not yet complete. Generally, collaboration and training seem to be active and valuable.
 - Faye also reported on changes/additions to staff at DDS.
 - Statistics on Early Start complaints, appeals and mediation
 1. Faye Borton noted that committee would like this information provided on an on-going basis.
- C. Program and Personnel Development
- Sub-Committee status- WestEd will be convening a workgroup to review and update the ESPM. Work and membership of last workgroup is being compiled and examined; other State models are being examined as well. Dr. Poulsen suggested that the IMH personnel model be considered within the ESPM. QSDS committee members were asked if they were interested in serving on the workgroup; in addition to members who had expressed interest earlier, Marie Poulsen indicated interest.
- D. Other discussion
- CAPTA- Committee discussed activity that they were aware of around CAPTA in their regions. A checklist/tool is being discussed/developed in the LA area by RC to be used during intake by DCFS caseworkers. There seems to be some redundancy as local departments are not talking with each other. A flow-chart of local services would be helpful to families. State department letter is not yet out.

APPROVED on 11/16/06

E. Joint QSDS/ISH committee meeting/activity

- Status of plans to set up joint meeting for CCS report on children under 3 and children under managed care served by CCS (Fran Chasen volunteered to initiate contact with ISH)- Need to review questions and see if this meeting is still needed.

VII. ACTION AND RECOMMENDATIONS

- A. Request an interim meeting to better define the measurable outcome.
- B. Send electronic copy or link to SPP to committee members.

VIII. NEXT MEETING

- A. November 16, 2006**